



Nevada Shade Tree Council Board Meeting Minutes

February 7, 2012
0900 – 1200 hrs

Statewide Teleconference

In Attendance:

Molly Sinnott, President
Lisa Ortega, Past President
Bill Bowers, Treasurer
Forest Schafer, Secretary
Susan Sturtevant
Tina McKeand
John Crandell
Dick Post
Bill Carlos
ML Robinson
Cliff Wood
Bill Wolf

GUESTS AND EX-OFFICIO

Susan Stead – NDF
John Copeland – NDF, Eastlake Office
Ryan Shane – NDF, Elko Office
Andi Kemmerer – NDF, Elko Office
Laura Eisenberg – NDF, Las Vegas Office

“→” indicates agenda items taken out of order at the discretion of the NSTC President or Nevada Division of Forestry.

I. WELCOME AND INTRODUCTIONS

Molly Sinnott called the meeting to order at 0900 hrs.

II. USFS REPORTING AND DISCUSSIONS

Margie Ewing, USFS Urban and Community Forestry Program Liaison, was not present.

III. NDF URBAN AND COMMUNITY FORESTRY STATE COORDINATOR REPORT

The final presentation for the ARRA-funded canopy assessment for the Truckee Meadows Service Area will be on March 5th at Bartley Ranch Regional Park. Reports will be posted on the NDF website.

The NDF conference call line is available to NSTC subcommittees.

IV. NEVADA SHADE TREE COUNCIL ITEMS

IV.A. Approve December 6, 2011 Meeting Minutes

The August 12 meeting minutes were amended to correct the committee members for the Up By Roots workshop. *Dick Post made a motion to approve the August 12, 2011 Meeting Minutes as corrected. Bill Carlos seconded. Motion approved unanimously.*

IV.B. COMMITTEE REPORTS

IV.B.1. Treasurer's Report

Bill Bowers reported ~\$16,000 available in the NSTC account. ~\$2,100 is owed to NSTC from grant reimbursements. Bill reminded members that a record of match hours must be included with reimbursement claim forms.

John Crandell was unable to use a sponsorship to the Desert Green Conference due to a death in the family. ML Robinson will pursue a refund for the registration.

Billing for the executive secretary position has averaged ~\$350/month, and budgeted amount is \$180/month. Bill will move up to 10% of the travel budget (\$2700) to cover the deficit.

IV.B.2. By-laws

No report from the by-laws committee. The next meeting will provide a break-out opportunity for committees. Committee members should begin work prior to the next meeting.

IV.B.3. Education

Tony Dietz was not present.

IV.B.4. Northern, Southern and Western Area Reports

NDF is providing assistance in northern Nevada with power line tree maintenance, and is developing a list of suitable trees for the power company. NDF is assisting homeowners affected by recent fires near Reno. NDF urban forestry funds are being used to host an ISA training in Caliente in March. NDF is also continuing work on "The Grove" website to develop it as a central location for Nevada tree news and information.

IV.C. OLD BUSINESS

IV.C.1 Bumper Stickers, SNAG Contribution

See treasurer's report, above. Bumper stickers will be available at the Nevada Landscape Association conference.

IV.C.2. Desk Guide progress

No report.

IV.C.3. Newsletter

The next newsletter is planned for mid-March to include results of the canopy study. Items and events to be included should be sent to Tina McKeand.

IV.C.4. Email Response Address

Info@nevadashadetrees.org forwards to Tammi Gaudet's account. Forest Schafer will create tgaudet@nevadashadetrees.org to allow mail to be sent from an NSTC address.

IV.C.5. Website

The web hosting agreement has been renewed with Brian Allen for an annual cost of \$150. Forest is developing a content management system to simplify website editing.

Goodsearch.com can be used as a search engine to provide NSTC with donations, and can also be used for online purchases from Amazon.com, Walmart.com, and others.

IV.C.5. Facebook

Members wishing to add information to the Facebook page should send an email to Tina with a specific request for making a Facebook post.

IV.D NEW BUSINESS

IV.D.1. Five Year Plan

IV.D.2. Review Action Items

IV.D.3. Grant Awards Possibilities, Match and Reporting

Discussion was deferred until next meeting. Greg Deuley, Tony Dietz and Lisa Ortega were assigned to the committee to review NSTC by-laws.

IV.D.4. Conference/Presentation Updates

John Crandell and Molly Sinnott will be hosting a booth at the February 15th Nevada Landscape Association Conference. Results from the Truckee Meadows Urban Canopy Assessment will be presented on March 15th. The Truckee Meadows Community Forestry Coalition, of which NSTC is a member, will be meeting on February 9th.

Molly is planning a hazard tree workshop in Incline Village for June (since moved to September). *Tina moved to approve a \$100 sponsorship to allow Steven Phillips to attend the hazard tree workshop. Joe Carr seconded. Motion approved unanimously.*

The annual conference of the Western Chapter of the International Society of Arboriculture will be April 29 to May 2. *Forest Schafer moved to approve \$600 for two \$300 sponsorships to attend the WCISA conference. Bill Wolf seconded. Motion approved unanimously.* Molly will provide an application form. Bill Carlos and Tina McKeand will review the applications and select the recipients.

WCISA and PNWISA are hosting a certified tree risk assessment class in Carson City in March. *Tina McKeand moved to approve a \$287.50 sponsorship (50% of registration) for*

Molly Sinnott to attend the tree risk training, provided a passing score is obtained on the exam. Forest Schafer seconded. Molly abstained. Motion approved with one opposed.

IV.D.5. PayPal

Discussion was deferred until the next meeting.

IV.D.6. Arbor Day 2012

Discussion was deferred until the next meeting.

IV.D.6. Other Items Brought to the Table by Members

No items were brought forward.

V. PUBLIC COMMENT PERIOD

No items were brought forward.

VI. NEXT MEETING DATE AND LOCATION

The next meeting date was set for June 14 in Incline Village, since changed to September 13 in Las Vegas.

VII. ADJOURNMENT

Molly Sinnott adjourned the meeting at 1200 hrs.

Submitted by Forest Schafer.